

**ANNUAL GENERAL BODY MEETING OF
THE PARENT –TEACHER ASSOCIATION 2021-22**

The annual general body meeting started at 2 pm on 30-03-2021 at the Seminar Hall of the College. The program is schedule is given below

Welcome Speech: Dr. Anish A U
Secretary, PTA

Presidential Address: Dr. R Pragash
President, PTA

Felicitations

Dr. Seno Jose (IQAC Coordinator, CDC Staff Nominee)

Dr. Sajeev U S Staff Advisor to the College Union

Shri. Ashok Kumar Executive Member, PTA

Shri. Anilkumar Executive Member, PTA

Presenting Mementos to the rank holders and achievers in sports and competitive examinations.

Report Presentation: Dr. Anish A U

Vote of Thanks: Shri. Madhulal P R
Executive Member, PTA

REPORT OF THE ANNUAL GENERAL BODY MEETING OF THE PARENT –TEACHER ASSOCIATION 2021-22

Condolences

The meeting expressed condolences for the passing away of Shri. C D Cherian, Associate Professor of Economics, Shri. Vijayakumar, Professor of Chemistry department, Former PTA Vice-President Shri. Gopalakrishnan T A, second-year B.Sc. Chemistry student Shri Aravind Prasad and third year B A English student Shri Akash Vinod.

Report

The general body meeting of the Parent-Teacher Association held on January 15, 2021, elected Dr. Anish A U as PTA Secretary, Dr. B Kerala Varma as Vice President, Shri Anil Kumar, and Shri Ashok Kumar as the parent representatives and Shri Madhulal P R, Dr. Sheeba M, Shri Manukumar N, Dr. Shiny K J as the teacher representatives.

The meeting organized on January 24, 2021, felicitated the alumni who won the local self-government elections for the year 2020. Mr. Biju K.C. (President of Manarcadu Grama Panchayat) and Kumari Sunu Sara John (Kottayam Municipal Councilor), Mr. Biju Thomas (Pambady Block Panchayat member), Shri. Aneesh Panthakkan (Pampadi block panchayat member), Kumari. Zonal Joseph (Ettumanoor block panchayat member) and Shri Vishnu Prasad (Puthuppally grama panchayat member) were felicitated in the meeting. Principal Dr. R. Pragash presided over the function. The meeting was inaugurated by M.G. University Pro-Vice-Chancellor Dr. C T Aravind Kumar. Additional Director of the College Education Department and alumnus of the college, Dr. K.N. Krishnakumar delivered the keynote address.

In the meeting held at the college seminar hall on March 12, 2021, the PTA felicitated Kumari HariPriya (M Sc Geology student) who secured M G University first rank, Kumari Megha M D, (B. Sc. Zoology student), Shri. Abhijith Thomas and Shri.Joel P (M A Economics students), Nithin Babu, Nandana J, and Suchitra T S (M A Commerce students), who passed the UGC National Eligibility Test.

Enrich 2021 - The orientation program for first-year undergraduate and postgraduate students was organized on November 23, 2021. 'Wings to Win' Director and Human Resource Trainer Shri. Siju Alencherry and Shri P A Shameer, Sub-Inspector of Poice station, Chingavanam led the classes.

Financial support was provided for student training programs and inauguration programs of various development projects and facilities in the college. Financial assistance was provided for office-exam-related expenses and internet bills. In addition to this, PTA took the lead in the development and maintenance of various facilities in the college. They are listed below

1. An incinerator was established in the college hostel and the existing one was repaired and made functional.

2. Optical Fibre based internet facility and security camera system were installed in the seminar hall. The AC in the college seminar hall was repaired and made functional.
3. The public address system and speakers of the college were repaired. Audio accessories, video cables, and batteries were purchased. The audio mixer, which was damaged due to voltage variation, was repaired. Voltage stabilizer was purchased and supplied.
4. Student ID Cards for the years 2019, 2020, and 2021 have been prepared and provided. The delay was due to financial constraints and the incomplete installation of the printer of the ID card facility purchased by utilizing the fund from the Community college.
5. Purchased 5 water purifiers fitted to the water cooler and made them functional. Currently, 3 water coolers have been installed with the help of CDC fund for the benefit of students in all blocks
6. Cleaning of the water cooler and water storage tank was carried out in April 2021. With the help of CDC funds, the pipes that were blocked by siltation became replaced. Plumbing at various times is carried out. The submersible pumps in the wells in the college premises have been replaced. 20-litre mineral water bottles were made available in the office and departments. Tea and snacks were made available to teachers and staff in situations where the canteen was closed.
7. Annual Maintenance contract is renewed for the UPS system in the IQAC office, Exam Office, and Seminar Hall and UPS was serviced in various departments and made functional.
8. Stationery items, classroom locks, registers, daily cleaning materials, PPA kit, Sanitiser, Sanitiser stand, and Infrared thermometer were purchased to conduct the test following COVID protocol. High power toilet cleaning pressure washer was purchased to clean the ladies toilet.
9. Anti-Covid virus fogging was conducted at various times in the college and hostel.
10. Dangerous tree branches near the college canteen, Aquarium House, and Boy's Toilet have been removed.
11. Helped to carry out the maintenance, cleaning, and maintenance of the college canteen, which had been closed for a long time during the Covid period. Financial assistance was provided to purchase utensils for the kitchen, a mixer grinder, and a refrigerator.
12. Rechargeable Emergency Bulb was fitted in the C Block Ground floor and B Block Ground floor classrooms. Installed an exhaust fan in the exam office, and electrical repairs were carried out in the college and hostel at different times. Fans and Tube lights have been replaced and made functional in various classrooms and hostels.
13. The college gate was renovated to prevent unauthorized intrusion of neighbours into the college campus. A new college name board has been installed near M C Road. Flex boards were installed to affix the examination notification. Flex boards containing photographs of the students who scored high marks in the university exams were installed in the M C road premises and the college premises.
14. The college porch front, the principal's office, and the wall near the stairs were painted,

15. The 47 Jefferson Chair, which was in the seminar hall, and the 24 desk bench in the classrooms were repaired.

16. Financial assistance was provided (English and Political Science Department) for cleaning classrooms that were closed for a long time during the Covid period at different times.

17. Financial assistance was provided for the cleaning of the college toilet septic tank.

18. Financial assistance was provided for the maintenance of the computer and printer of the college office and various departments.

19. Medical assistance to the students and assistance for the funerals of the students who left us last year were given.

Four executive meetings were convened during the reporting period. PTA acknowledge with thanks the service and help extended by the Office bearers, teacher representatives and parent representatives. The committee thank all teachers and office staff for their help in executing various projects at the campus during the reporting period. Special thanks to Dr. Renjith Mohan (Assistant Professor of Commerce) for helping to tabulate the accounts in the Excel program and Shri. Siva Prasad for auditing the accounts.

Mementos were distributed to the University rank holders and achievers in academic and non-academic activities held at University, Inter- College and College levels. New office bearers of PTA 2022-23 were elected.

The meeting end at 4 pm.

Kottayam

29.03.2022

Dr. R Pragash (President, PTA)

Dr. B Keralavarma (Vice President, PTA)

Dr. Anish A U (Secretary, PTA)